



# PORT MOODY POLICE BOARD

## Regular Meeting AGENDA

**DRAFT**

Date:	April 11, 2022
Location	Port Moody Public Safety Building 3 <sup>rd</sup> Floor EOC, 3051 St. Johns Street Port Moody, BC - 5:00 pm

*\*Indicates Attachment*

### 1. CALL TO ORDER

**ACKNOWLEDGEMENT:** *Port Moody Police Board meets on traditional territory of kʷikʷəłəm (Kwikwetlem), which lies within the shared territories of the Səlilwətał (Tsleil-Waututh), sḡəciyałtaməxʷ (Katzie), xʷməθkʷəy̍əm (Musqueam), qiqéyt (Qayqayt), Skwxwú7mesh Úxwumixw (Squamish), and 'stɔ:lɔ (Sto:lo).*

### 2. ADOPTION OF AGENDA\*

- **THAT the Agenda for the Regular Police Board meeting of 11 April 2022 be adopted.**

### 3. APPROVAL OF MINUTES\*

- **THAT the Minutes of the 07 March 2022 Regular Police Board meeting be approved.**

### 4. DELEGATIONS/PRESENTATIONS

- Presentation of City of Port Moody Five Year Service Award to C Cst. Fleugel by Mayor Vagramov.

### 5. STANDING ITEMS/UNFINISHED BUSINESS

#### 5.1 Community Concerns/Considerations

- **THAT (any) community concerns/considerations be received for information.**

#### 5.2 2021 – 2023 PMPD Strategic Plan - Action Item Status Report

- No update this month.

### 6. NEW BUSINESS

#### 6.1 ECOMM 2022-23 Board Nomination

- **THAT the Port Moody Police Board will confer with other members of the ECOMM Class A Shareholders for Police Services to confirm our Board nominee selection for the coming 2022-23 term; and**
- **THAT written confirmation of the name and contact information of the nominee to the E-Comm Board be sent to E-Comm not later than May 12, 2022.**

## 6.2 Port Moody Police Board – Size of Board

- Discussion regarding the size of the Port Moody Police Board.

## 7. REPORTS FROM COMMITTEE

### 7.1 Governance Committee

This report is In-Camera this month.

### 7.2 Finance Committee\*

- **THAT the April 2022 Finance Committee Report be received for information.**

### 7.3 Human Resource Committee

This report is an In-Camera Meeting item.

## 8. INFORMATION ITEMS\*

8.1 Correspondence sent: Port Moody Police Board Letter to Minister Farnworth regarding Surplus/End of Life Equipment Donations to Ukraine;

8.2 Correspondence received: Letter from Keep the RCMP in Surrey Campaign (KTRIS)

8.3 Appreciation received

## 9. PUBLIC INPUT

## 10. ADJOURNMENT

**PORT MOODY POLICE BOARD  
REGULAR MEETING  
MINUTES  
March 7, 2022 5:00 pm  
via ZOOM  
3051 St. Johns Street, Port Moody, BC**

Minutes of the PORT MOODY POLICE BOARD Regular Meeting held 07 March 2022, via ZOOM, Port Moody, British Columbia

**PRESENT:**

Mayor Rob Vagramov  
David Fox  
Chloe Goodison  
Shahid Hussain  
Manjit Nijjar  
Mary Vellani

**REGRETS:**

None

**STAFF:**

C/Cst. Dave Fleugel, DC Cst. Leslie Stevens, Insp. Manj Kaila, Insp. Travis Carroll, Shane Archibald, Kim Tsok

Rhonda Doig, Recording Secretary

**GUESTS**

Nahanni Pollard, Price Waterhouse Coopers  
Anthony Njoroge, Price Waterhouse Coopers

**CALL TO ORDER**

1. **CALL TO ORDER**

Mayor Vagramov called the meeting to order at 5:00 pm.

**AGENDA for  
07 March 2022**

2. **APPROVAL OF THE AGENDA**

Moved. Seconded and Carried.

**THAT the Agenda for the Regular Meeting of the Port  
Moody Police Board held on 07 March 2022 be  
approved.**

**Minutes of the  
REGULAR MEETING  
held 07 February 2022**

3. **APPROVAL OF MINUTES**

Moved. Seconded and Carried.

**THAT Regular Meeting minutes of 07 February 2022 be  
approved.**

**DELEGATIONS/  
PRESENTATIONS**

4. **DELEGATIONS/PRESENTATIONS**

No Delegations/Presentations this month.

<b>STANDING ITEMS/UNFINISHED BUSINESS</b>	5.	<b><u>STANDING ITEMS/UNFINISHED BUSINESS</u></b>
<b>Community Concerns/ Considerations</b>	5.1	<p>Community Concerns/Considerations</p> <p>Mayor Vagramov reported an increase in receipt of concerns from various citizens in the Suter Brook area regarding noise from loud motorcycles and vehicles.</p>
<b>2021 – 2023 Strategic Plan Action Item Status Report</b>	5.2	<p>2021 – 2023 Strategic Plan Action Item Status Report</p> <p>No update this month.</p>
<b>NEW BUSINESS</b>	6.0	<b><u>NEW BUSINESS</u></b>
<b>British Columbia Association of Police Boards (BCAPB)</b>	6.1	<p>British Columbia Association of Police Boards (BCAPB)</p> <p>Information regarding the 2022 BCAPB Conference and AGM was received and reviewed.</p> <p>Moved. Seconded and carried.</p> <p><b>THAT the notice of the 2022 BCAPB Annual General Meeting (AGM) is received; and</b></p> <p><b>THAT the BCAPB Call for Resolutions for consideration be referred to the Port Moody Police Board Governance Committee; and</b></p> <p><b>THAT the Port Moody Police Board approves the sponsorship amount of \$475 for the 2022 BCAPB Conference.</b></p>
<b>Canadian Association of Police Governance (CAPG)</b>	6.2	<p>Canadian Association of Police Governance (CAPG)</p> <p>Information regarding the 2022 CAPG Conference and AGM was received and reviewed.</p> <p>Moved. Seconded and carried.</p> <p><b>THAT the Port Moody Police Board approves the attendance of all Board members to the 2022 CAPG Conference and AGM being held in Saskatoon, SK, September 9 – 11<sup>th</sup>.</b></p>
<b>REPORTS FROM COMMITTEE</b>	7.	<b><u>REPORTS FROM COMMITTEE</u></b>
<b>GOVERNANCE COMMITTEE REPORT</b>	7.1	<p>Governance Committee</p> <p>The March 2022 Governance Committee Report was an In-Camera meeting item this month.</p>

<b>FINANCE COMMITTEE REPORT</b>	7.2	<p>Finance Committee</p> <p>The March 2022 Finance Committee Report was reviewed by committee Chair, Dave Fox. The Year to Date statement as of January 31<sup>st</sup> was included in the package for information and is based on the Budget approved by the Board on February 7<sup>th</sup>. Amounts are subject to change until Council approval in May.</p> <p>Moved. Seconded and Carried.</p> <p><b>THAT the March 2022 Finance Committee Report be received.</b></p>
<b>HUMAN RESOURCE COMMITTEE</b>	7.3	<p>Human Resource Committee</p> <p>The March 2022 Human Resources Committee report was an In-Camera meeting item this month.</p>
<b>INFORMATION ITEMS</b>	8.	<p><b><u>INFORMATION ITEM(S)</u></b></p> <p>Moved. Seconded and Carried.</p> <p><b>THAT the Information Item(s) for March 2022 be received.</b></p> <p>8.1 Correspondence received: <i>(Ref 627803) BC Provincial Policing Standards (BCPPS) 2.1.1. Recruit and Advanced Training.</i></p> <p>8.2 Report received: <i>(Ref 67045) Final Report of the Compliance Evaluation focused on BC Provincial Policing Standards Related to Use of Force Training and Firearm Qualification.</i></p> <p>8.3 Appreciation received: Various.</p>
<b>PUBLIC INPUT</b>	9.	<p><b><u>PUBLIC INPUT</u></b></p> <p>None</p>
<b>ADJOURNMENT</b>	10.	<p><b><u>ADJOURNMENT</u></b></p> <p>Meeting adjourned at 5:15 pm</p>
<b>NEXT MEETING DATE</b>	11.	<p><b><u>NEXT MEETING DATE</u></b></p> <p>The next Regular Meeting: <b><u>Monday, April 4, 2022: 5:00 pm,</u></b> via Zoom OR 3<sup>rd</sup> Floor EOC Port Moody Public Safety Building Port Moody, BC</p>

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Mayor Rob Vagramov, Chair

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Rhonda Doig, Recording Secretary

VIA EMAIL – c/o [rdoig@portmoodypolice.com](mailto:rdoig@portmoodypolice.com)

March 25, 2022

Chair Mayor Rob Vagramov and Board Members  
Port Moody Police Board  
100 Newport Drive  
Port Moody, BC V3H 5C3

Dear Mayor Vagramov and Board Members,

**RE: E-Comm Board of Directors Designate — 2022-2023 Term**

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The Annual General Meeting (the “Meeting”) of the Shareholders (Members) of E-Comm *Emergency Communications for British Columbia Inc.* (“E-Comm”) will be held on Thursday, June 23, 2022 and, at that time, the Board of Directors (the “Board”) will be elected by the Members for the 2022-2023 term.

Nominee for the coming term to be selected

The Members’ Agreement among E-Comm’s shareholders sets out how the Board of Directors is to be elected. For your reference, we attach a copy of section 4.2 of the Members’ Agreement, headed “Designation and Election of Directors” which contains the applicable provisions.

Your organization falls into the group of which described at subsection 4.2.1.4. Pursuant to Section 4.2.1.4 of the E-Comm Members’ Agreement, Police Boards or municipalities holding Class A or Class B shares for Police services, other than Vancouver and Delta, are entitled to designate one mutually agreed upon individual for election to the Board of Directors of E-Comm. At present, your grouping is comprised of these police boards:

	Class A	Class B
Abbotsford Police Board	1	-
New Westminster Police Board	1	-
<b>Port Moody Police Board</b>	<b>1</b>	-
Transit Police Board	1	-
West Vancouver Police Board	1	-

The current representative of your group on the E-Comm Board is Mike Welte.

Because your organization is among a Designated Group of Members who must mutually agree upon your nominee, **we respectfully request that the Port Moody Police Board confer with the other members of your grouping to confirm your selection for the coming term and provide the name of such individual not later than May 13, 2022.** This will help to ensure a smooth nomination process.

Who is eligible?

The Board of E-Comm is committed to good governance and seeks directors who possess the experience, skills, and attributes to effectively serve the interests of all shareholders and our other stakeholders. An effective director will have competencies in many, or most, of the following areas: knowledge of the fields of emergency communications, police, fire, ambulance or public-safety, knowledge of the role of a board, analytical skills including financial acumen, leadership skills, good communication skills, sound judgment, high integrity and the ability to influence others. Further, the Board of Directors believes that its composition should reflect the rich diversity of the communities that E-Comm serves.



### Commitment

The E-Comm Board of Directors meets five times per year and provides oversight of the business and affairs of E-Comm. Meetings are held during regular working hours, typically commencing in the morning and running until mid or early afternoon at E-Comm's Vancouver centre. Two additional Board sessions are also held annually for strategic planning and board education. There are three standing committees of the board (Finance, Governance and Public Affairs, and Human Resources and Compensation), each meeting five times per year. Participation on committees is voluntary, but recommended.

Although shareholders are required to elect directors every year, we hope that nominees are willing to serve for not less than two years, in part because a learning curve, before a director might feel fully engaged and contributing, is acknowledged. We encourage directors to serve additional terms. There are no term limits in place, although we strive to balance the value of experienced Directors with that of newcomers.

### Next steps

**We kindly request that the Port Moody Police Board advise E-Comm (to the attention of the writer) with written confirmation by Friday, May 13, 2022, of the name and contact information of your nominee to the E-Comm Board for the 2022-2023 term.** The question and answer document enclosed in this package includes a sample motion confirming your nomination, if required.

Kindly note that an orientation session for new E-Comm Board Directors will be held on Wednesday, July 6, 2022 between 9am – 3pm; we ask that you please communicate this date with your nominee as soon as possible so that they may hold the time in their calendar. This session is only required should your Designated Grouping nominate individuals other than current directors Joe Keithley and Nancy McCurrach.

Please note that nominating a director is a separate process from designating a representative to vote your share at the Annual General Meeting (AGM) in June. As such, I will be contacting you again in mid-May with the Notice of AGM and will request that you designate one individual to attend the Annual General Meeting of the Shareholders for the purposes of voting the Port Moody Police Board share. If you prefer, you can designate your nominee to vote your share.

Yours truly,



Krystal Boros  
Acting Corporate Secretary

c | 604.218.6941  
e | krystal.boros@ecomm911.ca

cc      Mike Welte, E-Comm Board Director



being provided to Members and other Special Users, and anticipated to be provided to the Members then holding Class B Shares; and

- 3.7.2.3 the Special User Agreement effectively provides that the Special User will fulfil its financial obligations with respect to the Company Services received by it as if it were a Class A Member.

Subject to Section 4.11.3, a Special User Agreement may be executed between a Special User and the Company at any time notwithstanding when the Government Agency established for the purposes of holding a Class A Share in place of that Special User becomes a Member.

#### **4. BOARD OF DIRECTORS**

##### **4.1 BOARD OF DIRECTORS**

The Company shall have a Board comprised of not less than three nor more than twenty-five directors, with the actual number of directors as determined by the Class A Members as provided below.

##### **4.2 DESIGNATION AND ELECTION OF DIRECTORS**

4.2.1 The Members shall be entitled to designate directors as hereinafter provided:

4.2.1.1 one individual designated by the BCEHS;

4.2.1.2 one individual designated by Vancouver;

4.2.1.3 one individual designated by the Vancouver Police Board;

4.2.1.4 one individual designated by the following group:

(a) each Police Board which directly holds a Class A Share or Class B Share, other than Vancouver Police Board and Delta Police Board; and

(b) each Police Board which has a Class A Share or Class B Share in respect of Police Services held by its respective municipality, other than Vancouver Police Board and Delta Police Board;

4.2.1.5 such number of individuals as are set forth below, to be designated by the following designated group of Class A Members or Class B Members (each group being called a "Designated Group of Members"), if one or more of the Municipalities within a Designated Group of Members is a Class A Member or a Class B Member, as hereinafter set forth:

No. of Individuals  
which may be  
Designated

Designated Group of Members

1

West Vancouver, North Vancouver City,  
North Vancouver District and Lions Bay

- |        |   |
|--------|---|
| 1 or 2 | 2 individuals if Burnaby, together with any one or more of New Westminster, Coquitlam, Port Moody, Port Coquitlam, Anmore and Belcarra are a Member; provided however that if Burnaby is not a Member, any one or more of New Westminster, Coquitlam, Port Moody, Port Coquitlam, Anmore and Belcarra which is a Member can designate 1 individual to be a director |
| 1      | Richmond  |
| 2      | Surrey, White Rock, Langley City and Langley District   |
| 1      | Delta and the Delta Police Board  |
| 1      | Maple Ridge, Pitt Meadows and Mission   |
| 1      | Abbotsford, Chilliwack and Fraser Valley Regional District  |
| 1      | Squamish, Lillooet and Sechelt;   |

and

- 4.2.1.6 One individual designated by all other Members holding Class A Shares and Metro Vancouver, other than as set forth in Sections 4.2.1.1 to 4.2.1.5, inclusive.
- 4.2.2 The RCMP, and in replacement therefor upon the Government Agency referred to in Section 3.7.1 becoming a Class A Member, that Government Agency, shall be entitled to designate one individual to act as director.
- 4.2.3 If provided in a Special User Agreement entered into pursuant to Section 3.7.2 or if otherwise authorized by the Board under Section 4.11.3, each Special User, and in replacement therefor upon the Government Agency for that Special User referred to in Section 3.7.2 becoming a Class A Member, that Government Agency, shall be entitled to designate one individual to act as director.
- 4.2.4 The group comprised of: the Capital Regional District and those Vancouver Island police agencies, including any RCMP detachment, to which the Company provides police dispatching services shall be entitled to designate one individual to act as director.
- 4.2.5 The Provincial government, acting through the Ministry of Public Safety and Solicitor General, whether it holds a Class A Share or not, shall be entitled to designate two individuals to act as directors.
- 4.2.6 Subject as hereinafter provided, the directors designated pursuant to Sections 4.2.1, 4.2.2, 4.2.3 and 4.2.4 shall designate four additional persons, independent from the Members, to be directors of the Company (the

"Independent Directors"), who have an interest or expertise in the Purpose or the Company Services to be provided by the Company.

- 4.2.7 The Members agree to vote their Class A Shares for the election as directors of the persons designated pursuant to Sections 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5 and 4.2.6.
- 4.2.8 For the purposes of Section 4.2.1.5, upon anyone or more Municipalities within a Designated Group of Members becoming a Class A Member or a Class B Member, such Municipality or Municipalities will be entitled to designate the individual to be a director for the purposes of Section 4.2.1.5. As additional Municipalities within that Designated Group of Members become Class A Members or Class B Members, as the case may be, such additional Municipalities shall be deemed to have agreed to the individual as designated and elected a director for that Designated Group of Members and no changes will be required to be made with respect to any such individual, unless such individual shall cease to be a director in any other manner such as resignation, until the next following annual general meeting or annual consent resolution. Prior to any annual general meeting or annual consent resolution of the Class A Members, a Designated Group of Members shall agree on the individual to be designated by them for the purpose of Section 4.2.1.5 within a time period sufficient for that individual's name to be placed before the Class A Members, as determined by the Board.

#### **4.3 VACANCIES ON BOARD**

Any vacancies on the Board created by an individual designated under Section 4.2.1, 4.2.2, 4.2.3, 4.2.4 or 4.2.5 shall be filled by an individual designated by the Member or Members who designated the individual who is no longer a director, the Special User who designated the individual who is no longer a director, or the Provincial government, as the case may be, and any vacancies in any Independent Directors shall be filled by the remaining directors in accordance with Section 4.2.6.

#### **4.4 NO RESTRICTIONS ON AFFILIATION TO MEMBERS**

Directors designated pursuant to Section 4.2.1 may be appointed or elected officials from a Member or may be persons from the general public with no affiliation to a Member.

#### **4.5 REMUNERATION FOR DIRECTORS**

Directors shall be entitled to fees for acting as a director of the Company, as determined in an Authorized Operating Budget. All directors may be paid reasonable expenses incurred when acting as directors.

#### **4.6 QUORUM AT DIRECTORS MEETINGS**

The quorum for all meetings of the Board shall consist of a majority of the directors. Meetings of the Board shall be held in accordance with the Articles of the Company and this Agreement.

#### **4.7 EXECUTIVE MEMBER OF THE BOARD**

The President of the Company shall be an executive member of the Board and as such shall be entitled to be present at all meetings of the Board and to take part in all discussions at meetings

## **Board of Directors: Common Questions & Background**

**Q. How should the nominating resolution of our council/board read?**

- A. Exact wording is at the discretion of your organization; however council/board motions should include the name of the nominee, specification of the E-Comm Board term (e.g. 2022-2023) and reference to election at the Annual General Meeting of E-Comm shareholders.

For example “THAT (enter municipality/board/organization) nominate (name) to serve as the nominee of (municipality/board/organization) to the E-Comm Board of Directors for the 2022-2023 term, such Board to be elected by E-Comm shareholders at the June 23, 2022 Annual General Meeting.”

**Q. What is the role of the E-Comm Board of Directors?**

- A. The E-Comm Board of Directors is responsible for stewardship of the entire E-Comm organization – it provides strategic oversight of the business and affairs of the company. E-Comm Directors are also the most senior representatives of the organization to the public and our stakeholders. To conduct its work efficiently, the Board has three standing committees: Finance, Governance and Public Affairs, and Human Resources and Compensation.

**Q. Who elects the Board of Directors?**

- A. The Shareholders elect the Board of Directors at the Annual General Meeting (AGM) of the Company. A Members’ Agreement among the shareholders sets out who may select nominees to the Board of Directors. Nominating entities are expected to select their nominee and advise the E-Comm Acting Corporate Secretary of the name of their nominee by May 13, 2022 – the candidate is then put forward for election by the shareholders-at-large at the AGM in June 2022.

**Q. What time commitment is required of Directors?**

- A: The Board typically holds five regular meetings each year, during business days, typically for four hours. The meeting schedule is published well in advance. The Board Committees also meet five times each year, during the business day, for approximately two hours each meeting.

Two additional sessions occur annually: a Board orientation session for new Directors (typically half-day) and a strategic planning session (typically 1-2 full-days).

As a best governance practice, the Board does expect a high attendance rate from its Directors.

**Q. Why is the Board of Directors term only one year? Can we nominate someone for more than one term?**

- A. The E-Comm Corporate Articles specify a term of one year. Nominating Entities may advise the Corporate Secretary in writing if they wish their nominee’s name to stand for election for a specific number of terms (e.g. four). However, the Corporate Secretary must confirm in writing each year that

## **E-Comm Board of Directors: Common Questions & Background**

the standing nomination remains intact, however there will be no further action for the Nominating Entity unless they wish to make a change from their previous direction.

In the case of Nominating Entities that are part of a grouping, the Acting Corporate Secretary must receive written confirmation from each nominating entity of the standing nomination, including specification of number of terms. The direction must be consistent among all members of the grouping; otherwise all members of the grouping must be contacted each year asking for confirmation of the nomination.

**Q. If my organization/municipality is part of a grouping, do we have to agree on the nominee?**

A. The E-Comm Members' Agreement specifies that each designated group of members shall agree on their individual nominee. Consultation on a mutually-agreeable nominee should be undertaken prior to advising the E-Comm Corporate Secretary of the name of the nominee.

**Q. What is the difference between nominating a Board Director and sending someone to the AGM?**

A. The individual board nominees, once elected at the AGM, will serve on E-Comm's Board throughout the coming year, attending various board and committee meetings, and participating in the supervision of the organization's affairs. Your organization's representative at the AGM is simply the person who attends the AGM that day on behalf of your organization, and votes your share on any resolutions or votes which occur at the AGM that day. That person's role and duties cease after the AGM has adjourned.

**Q. Why do you contact us in March when the Board is not appointed by Shareholders until June?**

A. We provide sufficient notice of the process to allow for conferring with other members of member groupings, council and or other motions that may be required.

**Q. What do directors receive for remuneration?**

A. Meeting rates are \$397 per meeting (for Directors who are not full-time employees of a Member, the Provincial Government or Special User), twice that amount for meetings longer than four hours in duration. Board meetings are generally less than four hours.

**Q. Who do I contact with questions?**

A. Krystal Boros, Acting Corporate Secretary, 604-218-6941

## E-Comm Board of Directors: Common Questions & Background

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### About the annual general meeting

**Q. What is an AGM?**

- A. A general meeting of all shareholders of E-Comm is required to occur at least once annually under the Business Corporations Act (BC), which regulates E-Comm's corporate governance.

**Q. What happens at an AGM?**

- A. The compulsory items on the agenda are the election of directors, the appointment (or reappointment) of the auditors, and the presentation of previous year's financial statements. Usually, a number of additional items are also placed on the agenda, such as a general report from the directors, or presentations on new initiatives. Special business items could also be dealt with (such as changing the Corporate Articles), but shareholders would receive notice of any special business with the notice of meeting.

**Q. Who should attend AGM?**

- A. A representative of the shareholder should attend the AGM to vote on the matters listed above including electing the board of directors.

**Q. What are shareholders entitled to vote on?**

- A. Holders of Class A shares have one vote per share on all matters requiring a vote at the AGM, including any items of special business. Class B shares are generally non-voting, except for matters which involve certain fundamental changes – these are listed and specified in the E-Comm Corporate Articles.

**Q. What is the voting process at the AGM?**

- A. Votes are conducted by a simple show of hands (voting cards) unless a shareholder demands at the meeting that a formal ballot or "poll" vote occur on a particular resolution.

**Q. What if no one can attend, can we proxy our vote?**

- A. Yes. A shareholder can appoint a proxyholder (in writing) to attend and vote on the shareholder's behalf at the AGM. The proxyholder need not be a member themselves.

Proxies must be in writing, must specify the name of the shareholder, the identity of the proxyholder, and reference the AGM in question. They must be signed by an authorized signatory of the shareholder. Proxies must be pre-registered with E-Comm at least 3 business days prior to the AGM.

**Q. How will my shares be voted if I return a proxy?**

- A. Proxies usually grant the proxyholder the ability to vote on all matters at the meeting, in their discretion. If a shareholder wishes, it can restrict that discretionary power by stating in the proxy form that its

## **E-Comm Board of Directors: Common Questions & Background**

shares must be voted in a certain manner on specified resolutions or votes which it anticipates will be before the meeting. Such language, if included, needs to be clear and unambiguous.

**Q. Can a proxy be revoked?**

A. Once granted, proxies can also be revoked, but written revocation signed by the shareholder must be given to E-Comm at least one business day prior to the AGM.

**Q. Who chairs the AGM?**

A. E-Comm's Corporate Articles specify that the chair of the Board of Directors will also chair the AGM.

**Q. How important is it that we send someone?**

A. As a shareholder of E-Comm we strongly urge in-person attendance to ensure shares are represented.

**Q. What if I have a question about the AGM?**

A. Contact Krystal Boros, Acting Corporate Secretary, at 604-218-6941.



**NEW WESTMINSTER MUNICIPAL POLICE BOARD**  
555 COLUMBIA STREET, NEW WESTMINSTER, BC V3L 1B2 (604) 529-2413 FAX (604) 529-2401  
[www.newwestpolice.org](http://www.newwestpolice.org)



August 5, 2021

Sent via e-mail: C/O [dmacey@abbypd.ca](mailto:dmacey@abbypd.ca), [rdoig@portmoodypolice.com](mailto:rdoig@portmoodypolice.com), [LindaMatonovich@wvpd.ca](mailto:LindaMatonovich@wvpd.ca),  
[taryn.barton@transitpolice.ca](mailto:taryn.barton@transitpolice.ca)

Mayor Henry Braun, Chair, Abbotsford Police Board  
Mayor Rob Vagramov, Chair, Port Moody Police Board  
Mayor Mary-Ann Booth, Chair, West Vancouver Police Board  
Sara Levine, Chair, SCBCTA Police Services Board

Dear Board Chairs of 'Class A',

**RE: E-Comm Board for Directors Designate**

Pursuant to Section 4.2.1.4 of the E-Comm Members' Agreement, Police Boards or municipalities holding Class A or Class B shares for Police services, other than Vancouver and Delta, are entitled to designate one mutually agreed upon individual for election to the Board of Directors of E-Comm.

At the New Westminster Police Board Regular meeting held on Tuesday, 20 July, 2021, the Board passed the following motion:

**MOVED AND SECONDED (Hachlaf/ Ramnarine)**

**THAT:** The New Westminster Police Board endorse Mike Welte of the Abbotsford Police Board for the E-Comm Board of Directors 2021-2022 term; and

**THAT:** The Boards within the 'Class A' syndicate be engaged to propose a formal rotation of this position between communities.

**CARRIED**

The New Westminster Police Board would like to canvas the members of 'Class A' to recommend a formal rotation amongst its municipalities to the E-Comm Board of Directors. The merit of such a rotation would ensure diversity and opportunity to the Board.

We kindly request that your response to this recommendation be provided by Friday, 10 September, 2021.

Yours truly

Daisy Dyer  
New Westminster Police Board  
Board Secretary



**From:** [Mayor Rob Vagramov](#)  
**To:** [Rhonda Doig](#)  
**Subject:** Board Size  
**Date:** March 22, 2022 2:49:00 PM

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Rhonda, pls add an items to our upcoming agenda regarding board size, and whether the board wishes to increase of the size of the board.

Thank you

**- Mayor Rob**  
*City of Port Moody*

[facebook.com/PomoRob](https://facebook.com/PomoRob)  
[mayor@portmoody.ca](mailto:mayor@portmoody.ca)  
778 898 0ROB (0762)

*This response is provided by Mayor Rob and may not reflect the City of Port Moody's official position or that of Council.*

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## PMPD BOARD COMMITTEE REPORT

### COMMITTEE NAME:

Finance Committee

(ESTIMATED TIME 10.00 Minutes)

### CHAIR:

Co-Chairs: David Fox and Manjit Nijjar

### REPORTING DATE:

April 11, 2022

### COMMITTEE UPDATE:

#### **1. Year to date Statement of Revenue and Expenses to February 28, 2022**

The year to date February 28, 2022 Statement of Revenue and Expenses is attached. The budget figure included in the report is based on the budget that was approved by the Police Board on February 7, 2022 and is subject to approval by City Council. Should any changes be made to the budget, the report will need to be updated. The report indicates a surplus of \$239,811.

The main sources of the surplus are wages and operating expenses. A significant portion of the year to date surplus is timing in nature. Wages are lower than budget primarily due to the month of February having fewer days. Wages are accrued based on number of days in the month whereas the year to date budget is timed from the annual budget based on two out of twelve months in the year. The impact of February being a shorter month contributes approximately \$52,000 to the year to date surplus, however this is simply timing and will reverse by the end of the year.

Member wages are lower than budget primarily due to vacancies, members at pay steps below 1<sup>st</sup> class constable, as well as several members on WCB which is offset by higher overtime and acting pay. Civilian wages are also lower than budget due to lower guard wages as well as additional hours requested for positions (HR, Crime Analyst and IT) in the 2022 budget which would only be incurred once the budget has been approved by City Council.

The operating expenses are under budget in Administration and Patrol which are offset by higher costs for Major Crime. Administration costs are lower due to less spending on training & conferences, internal audit, digital evidence, and board expenses. Patrol expenditures are lower due to less training and firearms spending offset by higher recruiting and uniform costs. Major Crime costs are higher due to an arrangement with the New Westminster Police department where they are taking on the professional standards role for PMPD so that our professional standards Sergeant can be redeployed to cover current operational needs due to our vacancies.

Revenues are slightly under budget due to our tenanted space being currently vacant.

## **2. Reserve Accounts**

There is no reserve account information for this month.

## **3. Audit**

PwC presented their findings on the comprehensive risk assessment to the Police Board at the March Police Board meeting. The Senior Management Team is currently evaluating the risks identified to determine the recommended priorities for 2022.

## **RECOMMENDATIONS / MOTIONS:**

1. For receipt, information and discussion.
2. For receipt, information and discussion.
3. For receipt, information and discussion

**Port Moody Police Department**  
**Revenue and Expenses**  
**For the period ended February 28, 2022**

	YTD Actual Adjusted*	YTD Budget**	YTD Variance to Budget	Annual Budget**	Prior Year YTD Actuals	Current Year Actuals vs. Prior Year Actuals Variance	
<b>Revenues</b>							
Traffic Fine Revenue	\$ 94,329	\$ 94,329	\$ -	\$ 565,974	\$ 86,109	\$ 8,220	[1]
Growth			-		90,511	(90,511)	[2]
Revenue from Tenant	-	10,252	(10,252)	61,510	-	-	[3]
Front Counter	8,151	7,500	651	45,000	5,686	2,465	
Victim Services	13,026	11,279	1,747	67,672	10,746	2,280	
Keep of Prisoners	-	1,061	(1,061)	6,367	236	(236)	
Other	11,151	11,151	-	66,905	1,426	9,725	
<b>Total Revenues</b>	<b>126,657</b>	<b>135,571</b>	<b>(8,915)</b>	<b>813,428</b>	<b>194,714</b>	<b>(68,058)</b>	
<b>Expenses</b>							
<b>Salaries</b>							
Members	\$ 1,223,978	\$ 1,430,359	\$ 206,382	\$ 8,582,156	\$ 1,297,557	\$ 73,579	[4]
Civilians	272,748	309,213	36,465	1,855,277	248,457	(24,291)	[5]
<b>Total Salaries</b>	<b>1,496,725</b>	<b>1,739,572</b>	<b>242,847</b>	<b>10,437,433</b>	<b>1,546,014</b>	<b>49,289</b>	
<b>Operating Expenses</b>							
Administration	\$ 94,421	\$ 100,812	\$ 6,391	\$ 604,872	\$ 56,913	\$ (37,508)	[6]
Cell Block	455	1,061	606	6,367	692	237	
Major Crime	33,138	10,812	(22,326)	64,871	8,911	(24,227)	[7]
Civic Building	62,332	62,203	(129)	373,220	60,949	(1,383)	
ECOMM	109,845	111,349	1,503	668,092	93,715	(16,130)	
Communications	118	920	802	5,520	653	535	
Community	3,762	7,603	3,842	45,619	43	(3,719)	
Emergency Reponse Team - Integrated	14,146	14,146	-	84,877	13,801	(345)	
Front Counter	(75)	333	408	2,000	75	150	
Identification	26,856	26,960	104	161,758	3,358	(23,498)	[8]
Integrated Homicide - Integrated	27,908	27,908	-	167,448	27,227	(681)	
Police Dog Services - Integrated	20,725	20,725	-	124,351	20,220	(505)	
Patrol	41,950	48,184	6,234	289,103	19,728	(22,222)	[9]
Traffic	-	271	271	1,623	49	49	
Victim Services	1,322	3,596	2,274	21,576	398	(924)	
Community Action Team	622	1,642	1,020	9,854	1,875	1,253	
Vehicles	86,946	91,824	4,878	550,943	87,525	579	
<b>Total Operating Expenses</b>	<b>524,470</b>	<b>530,349</b>	<b>5,879</b>	<b>3,182,094</b>	<b>396,132</b>	<b>(128,338)</b>	
<b>Total Expenses</b>	<b>2,021,196</b>	<b>2,269,921</b>	<b>248,725</b>	<b>13,619,527</b>	<b>1,942,146</b>	<b>(79,050)</b>	
<b>Net impact</b>	<b>\$ 1,894,539</b>	<b>\$ 2,134,350</b>	<b>\$ 239,811</b>	<b>\$ 12,806,099</b>	<b>\$ 1,747,432</b>	<b>\$ (147,107)</b>	

\* These financial statements have been adjusted to include estimates for significant accruals and prepaid amounts.

\*\* 2022 Budget based on budget approved by Police Board on February 7, 2022 (still subject to approval by City Council)

**Notes:**

[1] Traffic fine revenue - this typically isn't received until July - until amount received book accrual for pro-rated budgeted amount.

[2] Growth - the police budget no longer includes Growth.

[3] Revenue from Tenant - currently tenant spot is vacant in Police building (this is a recovery of building costs) but RCMP have signed a lease with the City and once renovations start we will start recovering costs from the tenant.

[4] Member salary savings primarily due to members at pay steps below 1st class constable rank, vacancies, several members on WCB and members using banked overtime offset by higher overtime costs and acting pay costs. In addition a significant portion of the variance is due to the budget timing impact since February is a shorter month and salaries are accrued based on number of days vs. YTD budget is timed based on 2/12 of the year.

[5] Civilian salary savings due to lower guard wages as well as additional hours included in 2022 budget for Crime analyst, HR and IT but these hours wouldn't be implemented until budget approved by City Council.

[6] Administration is under budget - largely due to timing of expenses due to early part of the year - lower spending to date on conferences & dues, internal audit, board expenses, and DEMS which is offset by higher costs for software and equipment maintenance (as some larger contracts are paid earlier in the year).

[7] Major Crime costs higher than budgeted due to PMPD filling our Professional Standards position with a member from NWPD which we pay for from operating expenses - this is a temporary solution due to our staffing shortages.

[8] Identification costs are higher than the prior year as PMPD joined the Integrated Forensic Identification Team in April 2021 so operating expenses related to the Integrated teams weren't incurred until April 2021 when we joined the team.

[9] Patrol expenses under budget due to timing of expenses primarily in Firearms, Training and Other Professional Fees offset by higher recruiting and uniform costs.

March 24, 2022

Via email: [PSSG.Minister@gov.bc.ca](mailto:PSSG.Minister@gov.bc.ca)

Honourable Mike Farnworth  
Ministry of Public Safety and Solicitor General  
900 Government Street  
Victoria, BC V8V 1X3

Dear Minister Farnworth:

**RE: Surplus/End-of-Life Equipment Donations to Ukraine**

On behalf of the Port Moody Police Board, I write to you to request an exception to BC's Security Services Act be made for the provision of equipment donations to Ukraine.

I was recently expressing my concern with MLA Rick Glumac about legislation preventing the donation of surplus/end of life police equipment to Ukraine. Based on my briefing, the issue lies in BC's Security Services Act.

The Act indicates that an agency would have to be authorized by the provincial Registrar under the Security Services Act, who issues licenses (including for body armour) and has discretion to set the conditions on sale/disposition.

This Act under Section 8 prohibits "*selling*" of body armour except under certain conditions, the main one being that you must hold a valid license authorizing the sale of body armour.

The definition of "*sell*" under this Act is very broad, it includes to "*distribute, give, transfer, lend, send or otherwise dispose of, whether or not for consideration.*" The donation of ballistic vests appears to be caught by this definition.

Given this legislative dilemma, I am requesting an exception to BC's *Security Services Act* be made for the provision of equipment donations to Ukraine. My understanding is that either the Premier or Minister of Public Safety would be able to authorize an exception to Section 8, possibly in the form of an Order.

Being of Ukrainian descent myself, it is incredibly difficult to see the river of disturbing footage pouring out of Ukraine due to the illegal war that has besieged its peaceful population.

It is my hope that the rally cries from around our Province can be backed up with action - especially if that action literally costs us nothing more than a signature. I can attest that municipal police chiefs from around our region are standing by to act as soon as such an allowance is made.

Thank you in advance for your prompt attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rob Vagramov', with a stylized, overlapping loop at the end.

Mayor Rob Vagramov  
Chair, Port Moody Police Board

A handwritten signature in blue ink, appearing to read 'D. Fleugel', with a stylized, flowing script.

David Fleugel  
Chief Constable

cc: Charla Huber, President, British Columbia Association of Police Boards  
Deputy Chief Constable Colin Watson, President, British Columbia Association of Municipal Chiefs of Police  
Rick Glumac, MLA, Port Moody - Coquitlam

This is an open letter to Lower Mainland mayors, police chiefs and police boards.

Dear Sirs/Madams

My name is Ivan Scott and I am the Coordinator and Team Leader of the KEEP THE RCMP IN SURREY CAMPAIGN (KTRIS), a grass roots, community based, non-funded, volunteer, non-partisan organization whose sole goal is to keep the RCMP in Surrey as the municipal police force, absolutely in opposition to Mayor McCallum's proposal to replace them with a Surrey Police Department. We believe that this is a very important issue to all Surrey residents and communities, concerning and dramatically affecting our safety, including seniors, the homeless, the vulnerable, and the disadvantaged.

KTRIS has been fighting for this goal from the time McCallum was voted in in 2018 and during that period we have been instrumental in submitting two petitions to the BC Government (one of 50,000 signatures calling for a halt to the transition with approximately 10,000 Lower Mainland outside of Surrey signatures, and one of 43,000 calling for a referendum in Surrey as to what police force Surrey wants. Both petitions have been ignored by the BC Government.

We are sharing this with you because this transition is not a "done deal" as it were, due to the fact that the contract that the City of Surrey signed with the RCMP in 2012 for the period to 2032 has not yet been cancelled and the RCMP remains the jurisdictional police force until this is done - there is a two year notice period. Also, the consequences of this new police service being brought in is untenable to the extreme and will have an enormous effect on all cities in the lower mainland with respect to community policing issues.

We therefore offer you the following for your information and careful consideration:

On March 2, one of the costliest collective municipal police union agreements in North America was signed between the Surrey Police Service (SPS) and the Surrey Police Union (SPU). This was immediately ratified by the Surrey Police Board (SPB), chaired by Surrey Mayor McCallum who appears to have no clue regarding the future costs of this proposed SPS, including the initial transition cost (now estimated to be \$200 to \$250million from McCallum's 2018 fake budget amount



of \$19.4million). McCallum has shown that he does not care what the costs to Surrey will be, as long as he gets his SPS established before the October election. We believe that he will not be re-elected.

How can a collective agreement as costly as this be “bargained” to achieve such a non-equitable agreement between two responsible parties? There was only 'one party' at the table - an alliance of the BC provincial government, the SPB, the SPS headed by Mr. Lipinski, and the SPU. The other party that should have been at the table, but was not, were representatives of Surrey (including all city councillors and senior responsible city staff). Surrey is now on the hook for all costs! They were all kept in the dark by McCallum (absolute non-transparency) regarding these deliberations until it was too late.

These were not negotiations - these were appeasement discussions to start and placate an as yet unproven SPS with no track record. City of Surrey taxpayers and citizens were the ignored victims in this picture. Union negotiations are supposed to result in a win-win for both sides, but this one resulted in a huge win for SPS and a huge loss for the City of Surrey – a loss estimated to be of the order of \$50million!

The statement made by the executive director of the SPS, Melissa Granum, is in our view ridiculous. Her statement of approximate cost parity of SPS police officers and RCMP is completely disingenuous because she does not factor in the overall transition cost which includes outrageous salary packages for non-union management. Additionally, she makes no mention of the extra number of boots on the ground that will be required to comply with terms in the agreement; the 10% subsidy that the federal government awards Surrey for current RCMP policing. No mention also of the additional services that the RCMP supplies that will now cost the SPS a lot more to use because they will not be able to supply these themselves, estimated to cost taxpayers a further \$540million over the next 10 years. Finally, Ms. Granum overlooks the cost of the increased number of police officers that will be required - estimated be to at least 300 to 400 more than the 805 originally touted by McCallum at the start of this transition – and calculated to be a further \$74million operations cost per year. This is a shocking and a sheer act of desperation by McCallum, who seems intent on taking Surrey into bankruptcy with an unproven and unsafe police force for absolute zero reason.

This rich contract is being done because the SPS have significantly failed to meet their Human Resources targets. They will be using this inflated contract to attract police officers to this start up police force from other city forces. This will, in turn, be a problem in every city in British Columbia.

The effect that this will have on many jurisdictions in the rest of BC and Canada is soaring cost increases as well as many more officers required to police effectively everywhere, if this union agreement is used by other police forces. Most police chiefs of cities in the Lower Mainland are appalled at this news knowing that it will definitely impact policing generally from now on in their jurisdictions. We believe that you could lose up to 15% of your officers to the SPS due to the richness of the SPS union contract.

Please let your feelings be publicly known in no uncertain terms - how McCallum has single-handedly undermined and is destroying policing in the lower mainland to your/our detriment.

Sincerely

**NO SURRENDER**

Ivan Michael Scott  
KEEP THE RCMP IN SURREY CAMPAIGN (KTRIS)  
ivan.scott@solutionciment.com  
(604) 531-7028

Cc. City of Vancouver; City of Delta; City of New Westminster; City of West Vancouver; City of Abbotsford, City of Port Moody.

-----Original Message-----

From: >

Sent: March 24, 2022 10:23 PM

To: PMPD Info <[Info@portmoodypolice.com](mailto:Info@portmoodypolice.com)>

Subject: Hope and Elgin Street incident

Thanks for the timely response this evening! We live at 2307 Henry and are very proud of the extraordinary service we receive from our police officers.

Take care!

Sent from my iPad