



PORT MOODY POLICE BOARD AGENDA

DRAFT

Date:	March 04, 2019
Location:	Port Moody Public Safety Building, 3 rd floor Boardroom, 5:00 pm

**Indicates Attachment*

1. CALL TO ORDER
2. ADOPTION OF AGENDA*
 - **THAT the Agenda for the Police Board Meeting of 04 March 2019 be adopted.**
3. ADOPTION OF MINUTES* (page 3)
 - **THAT the Minutes of the 04 February 2019 be approved.**
4. DELEGATIONS/PRESENTATIONS (page 6)
 - Cst. Jenn Ohashi, PMPD Mental Health Officer
5. STANDING ITEMS/UNFINISHED BUSINESS
 - 5.1 Community Concerns/Considerations (10 min)
 - **THAT (any) community concerns/considerations be received.**
6. NEW BUSINESS (5 min)
 - 6.1 2019 Canadian Association of Police Governance (CAPG) Membership Renewal* (page 12)
 - **THAT the renewal of the Police Board's CAPG membership for the year 2019 in the amount of \$762 be approved; and**
 - **THAT 2019 CAPG Call for Resolutions be received.** (page 23)
7. REPORTS FROM COMMITTEE
 - 7.1 Governance Committee* (page 32) (5 min)
 - **THAT the March 2019 Governance Committee Report be received.**
 - 7.2 Finance Committee (1 min)
 - In Camera meeting item.
 - 7.3 Human Resource Committee (1 min)
 - In Camera meeting item.
8. INFORMATION ITEMS* (5 min)
 - **THAT the information items below be received.**
 - 8.1 Correspondence received: City of Port Moody Council Nomination for the Port Moody Police Board. (page 34)

Port Moody Police Board Agenda

March 04, 2019

8.2 Correspondence received: Jack McGee, Director & Independent Municipal Police Board Representative on E-Comm 911 Board. (page 36)

8.3 Correspondence sent: Police Board request to meet with City Finance Committee. (page 38)

9. PUBLIC INPUT

10. ADJOURNMENT

**PORT MOODY POLICE BOARD
MINUTES
Regular Meeting
Monday, February 4, 2019 5:00 p.m.
Public Safety Building, 3051 St. Johns Street
3rd Floor EOC Room
Port Moody, BC**

DRAFT

Minutes of the PORT MOODY POLICE BOARD held 03 December 2018, at the Public Safety Building, 3051 St. Johns Street, Port Moody, British Columbia.

PRESENT:

Mayor Rob Vagramov
Dave Fox
Mary Vellani
Leah Zille

REGRETS:

Insp. Manj Kaila

STAFF:

C Cst. David Fleugel, D/C Cst. Ken MacDonald,
S/Sgt. Chris Thompson

Rhonda Doig, Recording Secretary
Kim Tsok, Budget Officer

GUESTS:

No guests present.

CALL TO ORDER

1. **CALL TO ORDER**

Mayor Vagramov called the Regular meeting to order at 5:06 pm.

**AGENDA for 04
February 2019**

2. **APPROVAL OF THE AGENDA**

Moved, Seconded and Carried.

**THAT the Agenda for the Regular Meeting of the Port
Moody Police Board held on 04 February 2019 be adopted
with the addition of item 6.4 Policing and Security Branch
2019 Police Board Training program.**

**MINUTES of the
REGULAR MEETING
held 07 January 2019**

3. **ADOPTION OF MINUTES**

Moved, Seconded and Carried.

**THAT the Minutes of the Regular Meeting of the Port
Moody Police Board held on 07 January 2019 be
approved.**

**DELEGATIONS/
PRESENTATIONS**

4. **DELEGATIONS/PRESENTATIONS**

No delegations/presentations.

STANDING

5. **STANDING ITEMS/UNFINISHED BUSINESS**

**ITEMS/UNFINISHED
BUSINESS**

**Community Concerns/
Considerations**

5.1 Community Concerns/Considerations

The following community concerns/considerations were discussed:

- Mary Vellani called the non-emergency line a few weeks back and passed on accolades for the terrific service she received.

Moved. Seconded and Carried.

THAT the community concerns/considerations be received.

NEW BUSINESS

6. **NEW BUSINESS**

**British Columbia
Association of Police
Boards (BCAPB)**

6.1 **British Columbia Association of Police Boards (BCAPB)**

6.1.1 BCAPB Appointment of 2019 Executive Board

Moved. Seconded and Carried.

THAT the Port Moody Police Board appoints Leah Zille as authorized representative and Mary Vellani as alternate representative of the BCAPB Executive Board for the year 2019.

6.1.2 2019 BCAPB AGM and Conference

Moved. Seconded and Carried.

THAT the notice of and draft agenda for the 2019 BCAPB AGM and Conference be received; and

THAT all current Police Board members are approved to attend the 2019 BCAPB AGM and Conference.

**Canadian Association of
Police Boards (CAPG)**

6.2 **Canadian Association of Police Boards (CAPG)**

A request from CAPG was received to solicit monetary support from the Port Moody Police Board for the 2020 CAPG Conference proposed to be held in Victoria, BC. Discussion. The Board Secretary was asked to follow up with CAPG for additional information and report back to the Board at their next meeting.

Moved. Seconded and Carried.

THAT the CAPG request for 2020 Conference support be received.

**City Council/Police
Board Activity/Meeting**

6.3 **City Council/Police Board Activity/Meeting**

City Council and Police Board members will meet on Saturday April 13th 11 am to 1pm for a shared activity and informal meeting.

Policing and Security Branch (PSB) 2019 Police Board Training Program	6.4	<u>PSB 2019 Police Board Training Program</u> It was agreed that Mayor Vagramov and Dave Fox will attend the PSB 2019 Police Board Training program as the Port Moody Police Board representatives.
	7.	<u>REPORTS FROM COMMITTEE</u>
GOVERNANCE COMMITTEE REPORT	7.1	Governance Committee No report this month.
FINANCE COMMITTEE	7.2	Finance Committee The February 2019 Finance Committee report was moved to the In Camera meeting.
HUMAN RESOURCE COMMITTEE	7.3	Human Resource Committee The February 2019 Human Resource Committee report was moved to the In Camera meeting.
INFORMATION ITEMS	8.	<u>INFORMATION ITEMS</u> 8.1 Correspondence received: ADM Clayton Pecknold Moved. Seconded and Carried. THAT the Information Item be received.
PUBLIC INPUT	9.	<u>PUBLIC INPUT</u> No public input.
ADJOURNMENT	11.	<u>ADJOURNMENT</u> Motion to Adjourn 5:25 pm.
NEXT MEETING DATE	12.	<u>NEXT MEETING DATE</u> The next Regular Meeting of the Port Moody Police Board is scheduled to be held <u>March 4, 2019: 5:00 pm.</u> Public Safety Building, 3 rd Floor EOC Room, 3051 St. Johns Street, Port Moody, BC.

Mayor Rob Vagramov, Chair

Rhonda Doig, Recording Secretary

PMPD Police Board Mental Health Officer Update

March 4, 2019

Constable Jenn Ohashi



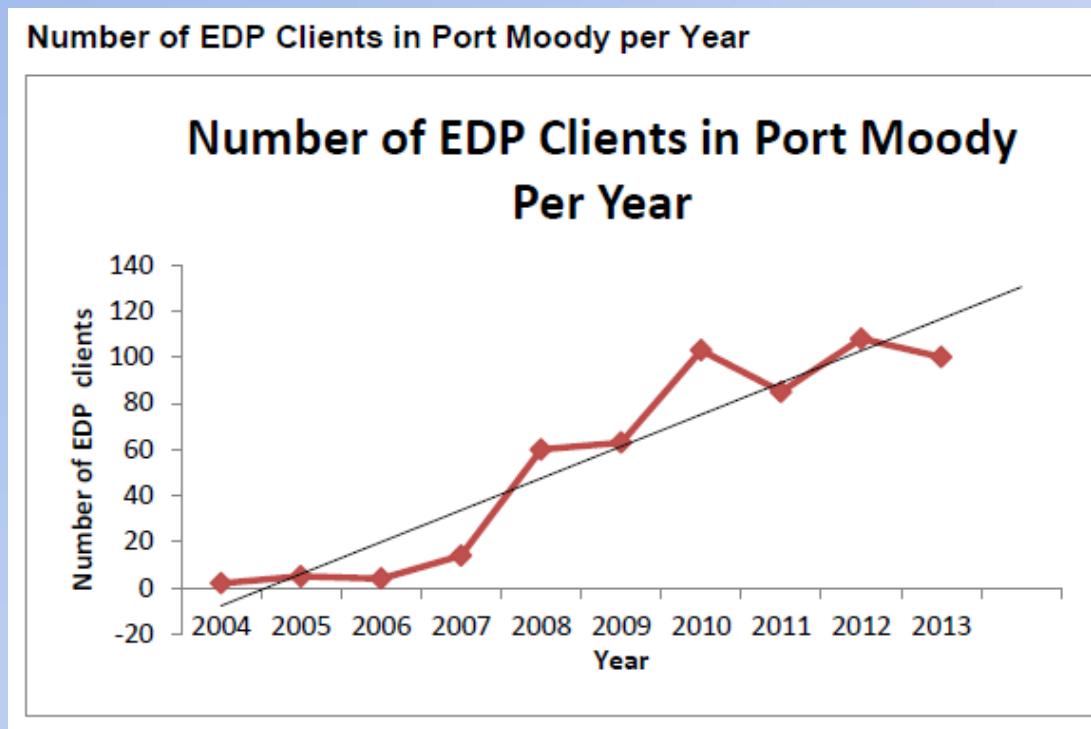
WHY?

- VPD Study (2007) “Lost in Transition”.
- Mental Health was found to be a factor in 31% of calls, and as high as 50% in some areas.
- Economic analysis of VPD statistics suggested that police time spent attending calls where mental health was a factor is equivalent to 90-full time police officers, at an annual cost of \$9 million.
- Police have become mental health workers.



PMPD'S MHO POSITION

- The MHO position was established in January 2016 in response to the mental health crisis.



Sourced: PMPD MHO Mental Health Business Proposal 2014 (Cst. Angela Fisher)



PRIMARY ROLES

- Monitor clients in the community, who as a result of MH, have excessive or high risk contact with police.
- Collaborate with MH teams, health authorities, community partners, Crown Counsel and probation to develop care plans and strategies to reduce crisis.
- Offer crisis support to patrol members.
- Coordinate MH follow-ups and outreach using a client-centered, harm reduction approach.



PMPD 2018 STATISTICS

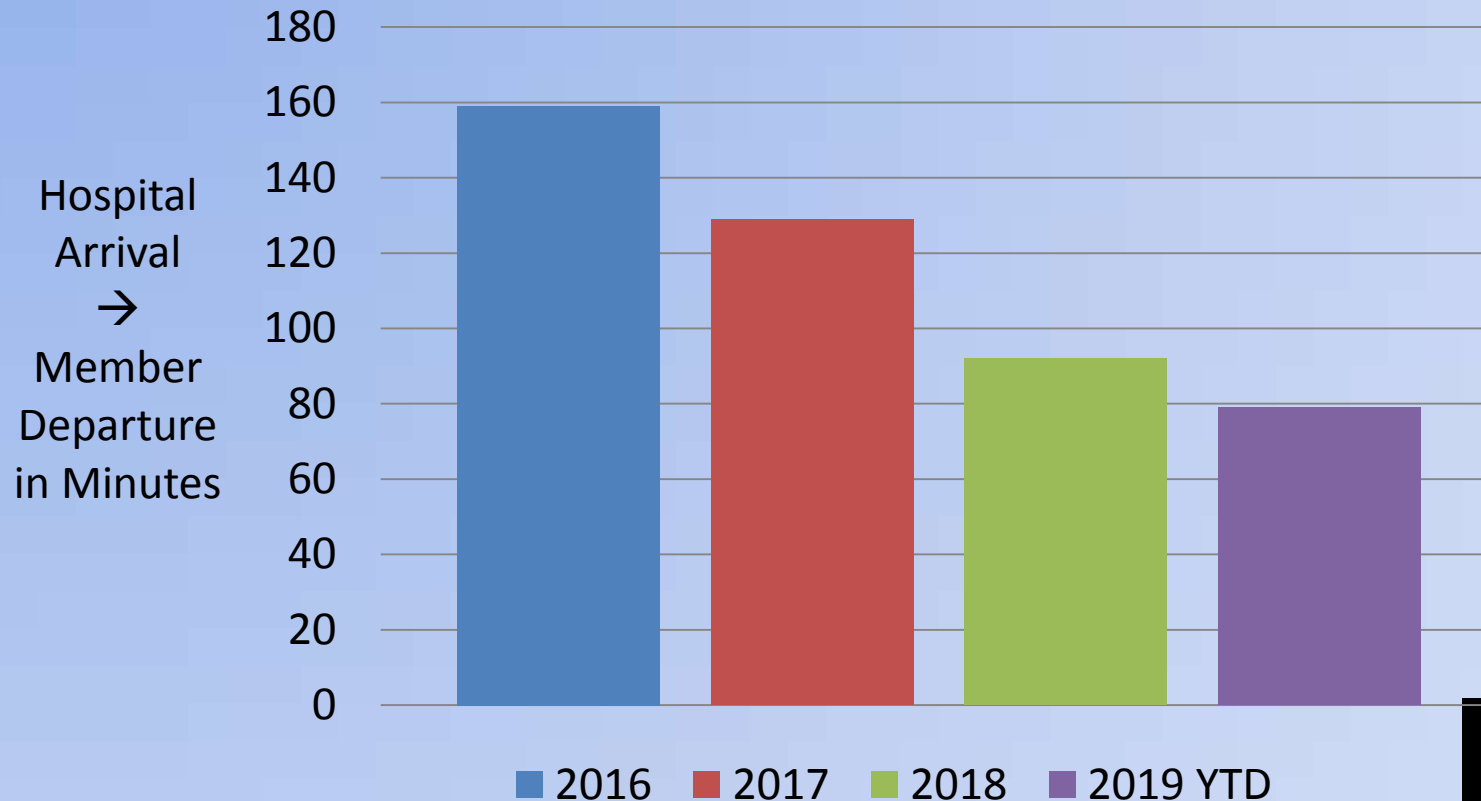
- In January 2018, the PMPD mandated the Mental Health Factor template for all GO's.
- Total 2018 Files: 6636
- Total 2018 MH Files: 587

Sourced: Information received from Karin Sibilo (PMPD Crime Analyst)



PMPD HOSPITAL WAIT TIMES

(Includes all Section 28 Apprehensions and MHA Forms)

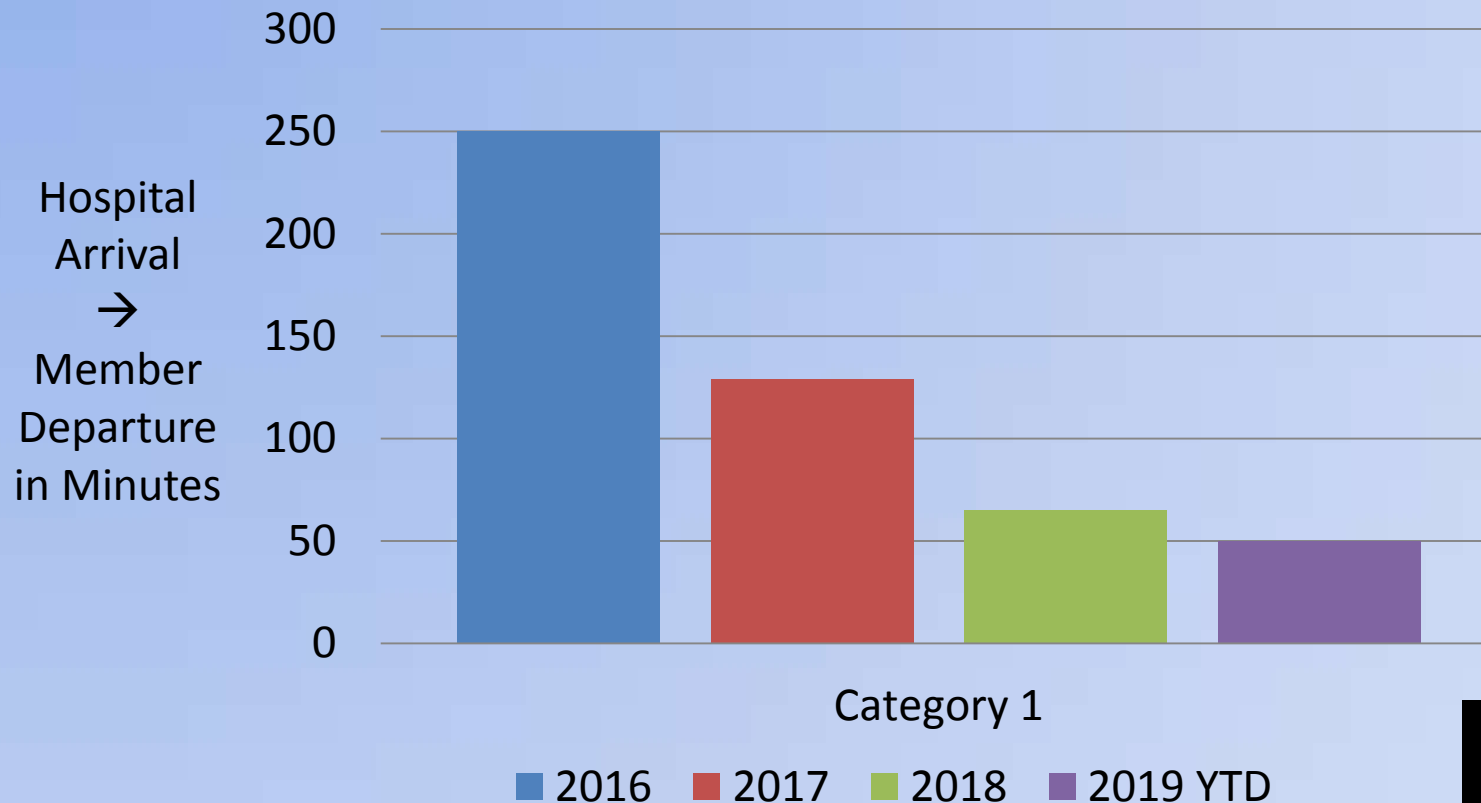


Sourced: Information received from Karin Sibilo (PMPD Crime Analyst)



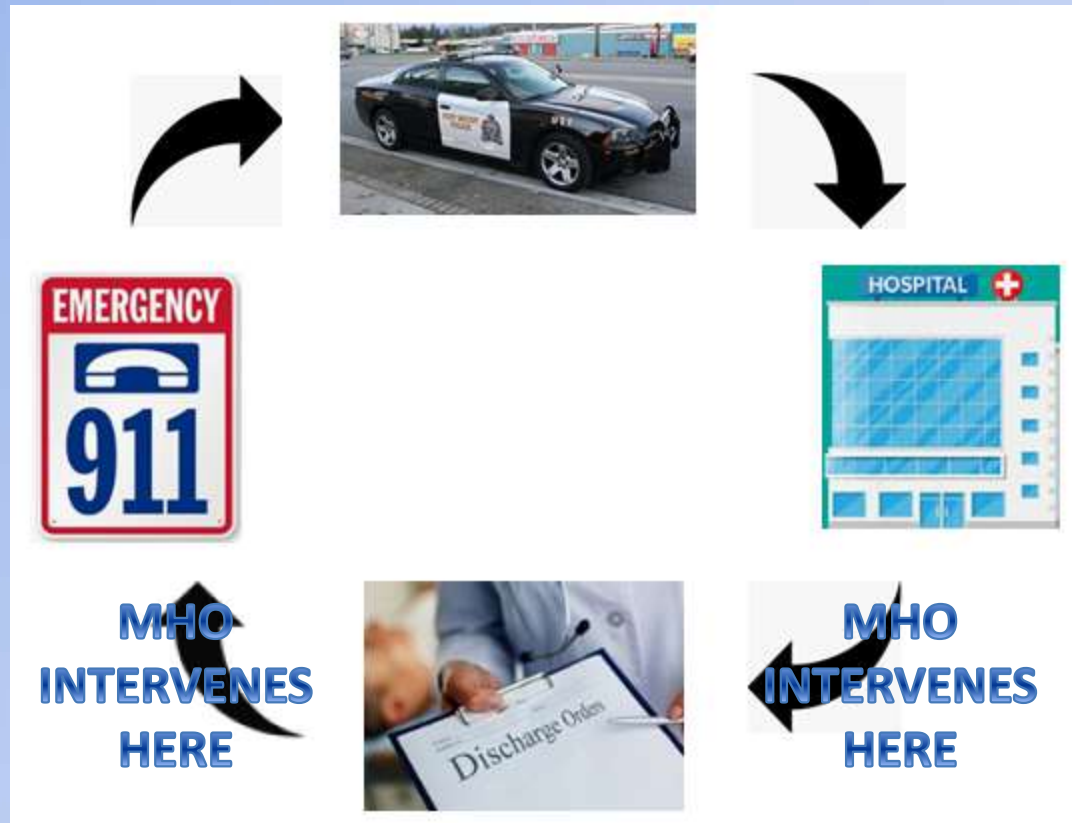
PMPD HOSPITAL WAIT TIMES

(MHA Form 4 Apprehensions)



Sourced: Information received from Karin Sibilo (PMPD Crime Analyst)

TRADITIONAL POLICE RESPONSE



CASE STUDY - BACKGROUND

- 47-year-old homeless male (lives in a tent in a forested area off Highway 1 in Burnaby).
- History of trauma, depression, suicidal ideation and severe alcoholism (24-48 beers per day).
- Becomes acutely suicidal when intoxicated.
- 911 Response: Client is known to evade police and will attempt to get hit by a vehicle when suicidal.
- Substantial police resources utilized.
- Discharged from hospital when sober.



CASE STUDY INCIDENT

- June 2017: Male reported missing with suicidal ideation being expressed to a crisis line on the day previous.
- Transit Police locate male intoxicated on the Skytrain.
- Male advised of intake appointment at Creekside Withdrawal Management Centre on the following day.
- Barriers expressed in attending appointment due to homelessness (eg. storage of belongings, transportation).
- Mistrust of police and fear of being arrested for intoxication in a public place.



MHO INTERVENTIONS

- MHO took custody of the male from Transit Police.
- A plan was devised to transport the male and his belongings to a local shelter who agreed to store the male's possessions and allow him to sleep overnight.
- Transport was provided the following day to Creekside.
- Prevention and Management of Relapse:
 - Connected to A&D Counsellor.
 - Bi-monthly outreach visits and weekly telephone calls.
 - Housed, employed PT, and receiving PWD.
 - Detox / Rehab referrals when required.



CASE STUDY OUTCOMES

2017

- 69 PRIME Files

2018

- 13 PRIME Files

2019

- 3 PRIME Files (1 address change).



QUESTIONS?

Constable Jenn Ohashi
Mental Health Officer – PMPD

johashi@portmoodypolice.com

604-461-3456

604-937-1300 (ext. 6097)





Membership 2019 Form

April 1, 2019 –
March 31, 2020

PLEASE PRINT (Note: Submission of this form indicates an agreement to submit payment for membership services.)

Board/Commission/Organization Name:

Mailing Address:

City:

Province:

Postal Code:

CAPG Liaison - *Liaison will receive all CAPG communiques and ensure these are circulated to the organization; current information required.

Name/Title*:

Phone:

Fax:

Email:

MEMBERSHIP FEE SCHEDULE

ANNUAL FEES FOR NON-POLICE BOARD ORGANIZATIONS

Non-Police Board Organization means any public body, educational institution, municipal, provincial or federal authority or not-for-profit association that is not a Police Board/RCMP Advisory Committee/Committee of Municipal Council, but that is engaged in policing, law enforcement, public safety, crime prevention, justice, corrections, or governance.

Annual Fee.....\$615.00

ANNUAL FEES FOR POLICE BOARDS & RCMP/MUNICIPAL ADVISORY COMMITTEES

This includes Canadian municipal police boards, commission or committees, including RCMP Advisory Committee/Committee of Municipal Council with a legislated mandate to govern its local police service, or a First Nations police governance body.

Authorized Service Strength:

Uniform

Civilian

Other (specify)

SERVICE TOTAL

	<u>Service Total</u>	<u>Annual Fee</u>
❖ 1 to 10		\$304.00
❖ 11 to 25		\$484.00
❖ 26 to 100		\$762.00
❖ 101 to 250		\$1,124.00
❖ 251 to 400		\$1,461.00
❖ 401 to 1,000		\$4,266.00
❖ 1,001 and up		\$6,094.00

METHOD OF PAYMENT

☐ Visa ☐ MasterCard ☐ Cheque ☐ Electronic Funds Transfer

Card Number:

Expiry:

CV 4-digit

Name of Cardholder:

Authorization Signature:

SEND COMPLETED FORM & PAYMENT TO:

Canadian Association of Police Governance
78 George Street, Suite 204
Ottawa, Ontario K1N 5W1

Phone: 613.344.2384

Fax: 613.344.2385

Email: conference@capg.ca

Please make cheques payable to:

The Canadian Association of Police Governance

Canadian Association of Police Governance

2019 - 2020 Membership Benefits



What Members are saying about CAPG

CAPG is a strong, relevant national voice for civilian governance of policing. It works collaboratively and proactively with members and partners to enhance civilian governance of policing in Canada. The CAPG represents its members' views to the federal government, through members' resolutions and federal lobby days. It facilitates information exchange, education and advocacy for municipal police governing bodies and First Nations police governing authorities.

A significant recent CAPG initiative, for example, is the development of the CAPG First Nations Police Governance Council which should have an impact on the shaping of a new First Nations Policing Program in collaboration with Public Safety Canada.

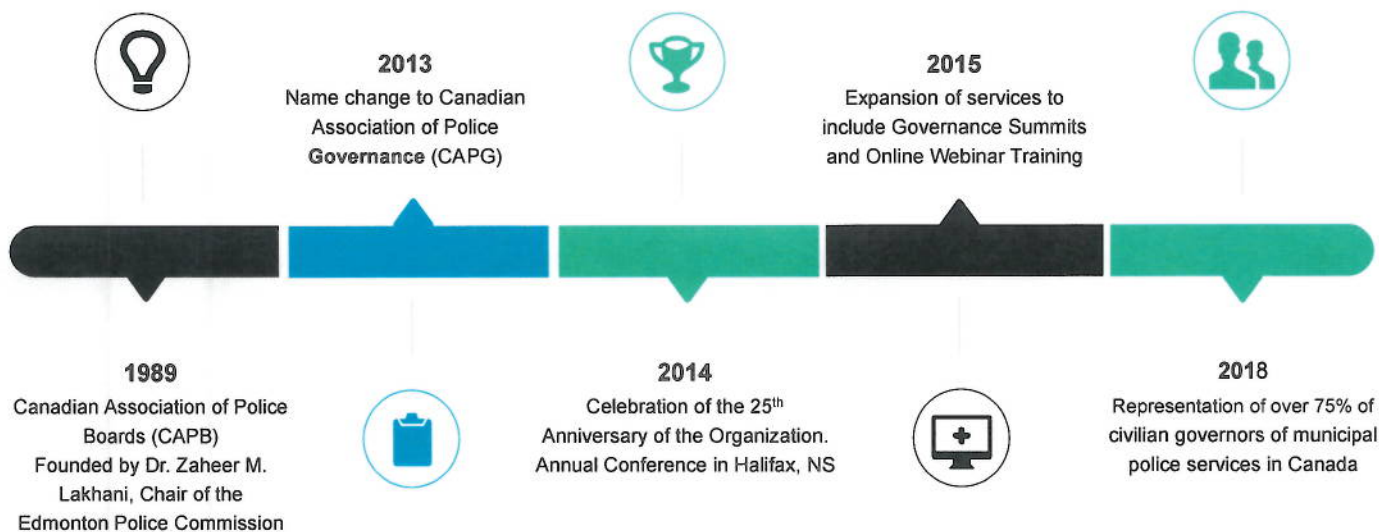
The CAPG collaborates with other police services sector stakeholders across the nation, including police leaders, police sector associations, provincial, federal and municipal governments and their departments, police learning organizations, and business partners.

The Vancouver Police Board has been a member of the CAPG since its inception. Our Board members derive significant value from the various CAPG services. I believe CAPG is the collective voice of its members and partners in Ottawa on policing and public safety.

Barj Dhahan, Vancouver Police Board, Past CAPG Board Member



A Brief History



Canadian Association of **Police Governance**



Core Values

Mission

The Canadian Association of Police Governance works collaboratively and proactively with members and partners to enhance civilian governance of policing in Canada.

Vision

The Canadian Association of Police Governance is a strong, national voice and resource for civilian governance of policing in Canada.

Strategic Directions

Updated at the CAPG Board Retreat in 2015

INFORM

Ensure members have independent access to the information and insights needed to be effective as police governance organizations.

CONNECT

Bring members and partners together on a regular basis to share knowledge and develop deeper connections.

FOCUS

Articulate a common national voice on priority issues in police governance and community safety, and advocate for change.

BUILD

Stimulate thought leadership and contribute to evidence-based research and initiatives that fill gaps in our current knowledge on police governance.

The CAPG will:



1

collect, assemble, synthesize, and disseminate best practices as a tool kit/resources for members;

2

convene groups to knowledge share and build common perspectives on civilian governance;

3

be a national voice to influence public policy on civilian governance of policing and community safety;

4

partner with thought-leaders to further the discussion on emerging evidence-based community safety and policing issues.

CAPG Membership



75%

Municipal police service oversight bodies throughout Canada.

65

Police Boards/Commissions/Advisory Committees

11

Non-Police Board Organizations

Member Benefits



Content-Rich Communications and Networking

Up-to-date news, research, events and opportunities from the police governance sector.

The CAPG Learning Portal

Exclusively for [CAPG Members](#)



SEARCHABLE DATABASE

The library of reports, studies, and presentations can be searched using keywords.



POLICY LIBRARY

The Policy Library contains a collection of policies used by police governance authorities across Canada.



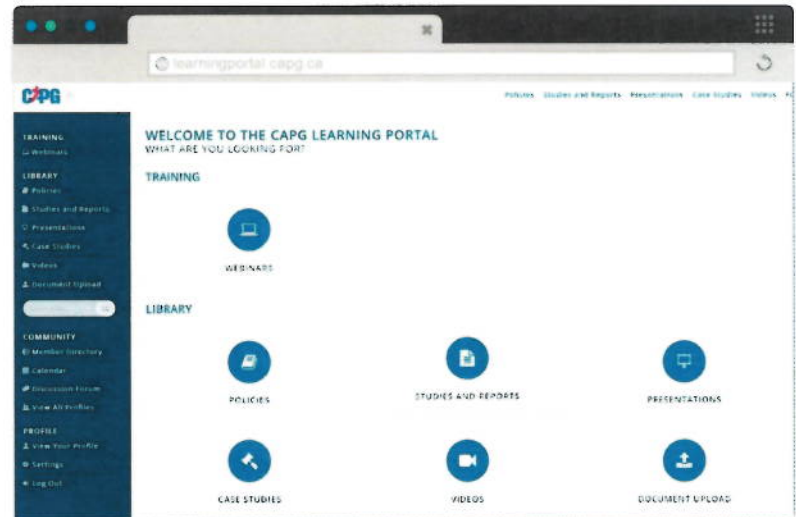
DOCUMENT UPLOADS

Members can share their policies and other resources by uploading directly to the Learning Portal.



DISCUSSION FORUM

Members are able to pose questions and engage with other CAPG members through the discussion forum.



Online Webinars



Accessible online training based on needs assessment survey from CAPG membership

Past topics include

- ▣ The Evolution of Police Governance
- ▣ Citizen Engagement
- ▣ Evaluating Chiefs and Deputy Chiefs
- ▣ Best Practices in Police Board Policy Development
- ▣ Understanding Police Budgets and What it all Means for Police Governance Bodies

CAPG 2019 Call for Resolutions

CAPG 30th ANNUAL MEETING

Calgary, Alberta

An important part of each Annual Meeting of the Canadian Association of Police Governance (CAPG) is the consideration of Resolutions brought forward by our members. Members are invited to submit Resolutions in writing to the CAPG office anytime before **Monday, April 1, 2019.**

Please review the [Guidelines for Drafting Resolutions](#) as this will assist you in preparing Resolutions for submission.

Voting on the Resolutions will take place at the Annual General Meeting in **CALGARY, ALBERTA** on FRIDAY, AUGUST 9, 2019 at 1:00 pm at CAPG's 30th Annual General Meeting.

**THIS IS YOUR CHANCE TO ENSURE YOUR VOICE IS
HEARD!**

**Send your Resolutions by email to the
CAPG Resolutions Committee:**

jmalloy@capg.ca

If you have any questions on the guidelines or would like background on a certain issue or to have access to the CAPG Resolutions database, please get in touch with Jennifer Malloy, Executive Director, at jmalloy@capg.ca



PMPD BOARD COMMITTEE REPORT

COMMITTEE NAME:

Governance Committee

Co-CHAIRs:

David Fox and Mary Vellani

REPORTING DATE:

March 4th, 2019

Meeting with former Governance Committee Chair

Mary met with Rosemary Rawley to review the Governance Committee responsibilities and Terms of Reference on February 27th.

Action Items: Mary & Dave to review the Terms of Reference to ensure they are satisfactory.

Action Items: Mary & Dave to meet with Chief Fleugel or Deputy Chief MacDonald to review the Policy project.

Governance Policy Manual Review

As required in our terms of reference, we need to complete an annual review of the manual for the period October 2017 to October 2018. We need to review (if any) any new policies added, revised or removed.

We noted that revisions have been made by the Human Resources Committee to the Chief Constable's Annual Performance Evaluation. The division into two separate processes is a positive step that adds clarity and lessens the strong prescriptive focus of the existing document.

We also note that the Human Resources Committee had requested that the Committee be allowed to determine who is included for the in-person and survey interviews each year.

Updates

David Fox and Chair Robert Vagramov will be attending the Police Services Board Training Course.

Strategic Planning Process to be determined by June 30th, 2019 in order to be ready for September - October preparation of the Plan. A budget needs to be determined for the Strategic Plan and to determine if we are able to hire an external consultant via RFP.

Recommendations:

Board Assessment Survey to be sent to the Board after the new Board members have been on the Board for 3 months.

February 27, 2019

File No. 01-0360-20-20

Artem Kuznetsov, Policy Analyst and Police Board Liaison
Police Governance Unit, Policing and Security Branch
Ministry of Public Safety and Solicitor General
PO Box 9282 Stn Prov Govt
Victoria BC V8W 9J7

Dear Mr. Kuznetsov,

Re: Nomination for Port Moody Police Board

Please find attached a certified resolution from the Council of the City of Port Moody nominating Ms. Tasha Faye Evans to the Port Moody Police Board. Ms. Evans's resume is enclosed for your consideration. If you require further information or clarification, please contact me by email at dshermer@portmoody.ca or by phone at 604-469-4603. I thank you for your attention to this matter.

Yours truly,



Dorothy Shermer
Corporate Officer

Enclosure

This is to certify that the following is the resolution regarding Port Moody Police Board Nomination that was passed by City of Port Moody Council at the Closed Council meeting held on Tuesday, February 26, 2019:

CC19/032

THAT Tasha Faye Evans be nominated for the Port Moody Police Board as recommended in the memo dated February 22, 2019 from the Corporate Services Department – Legislative Services Division regarding Nomination for Port Moody Police Board.



Dorothy Shermer
Corporate Officer, City of Port Moody

Dated at Port Moody, BC this 27th day of February, 2019.

Dear Mayors, Chairs, Boards, Councillors, and Chief Officers,

CONGRATULATIONS TO THE MAYORS AND COUNCILLORS ON YOUR ELECTORAL VICTORIES, AND TO THE NEWLY APPOINTED CHIEF OFFICERS. FOR THOSE NEW TO YOUR ROLES WHO MAY NOT KNOW ME, I AM A MEMBER OF THE WEST VANCOUVER POLICE BOARD AND CURRENTLY HAVE THE HONOUR OF REPRESENTING YOUR RESPECTIVE POLICE BOARDS ON THE E-COMM 911 BOARD OF DIRECTORS FOR 2018/2019.

THIS WAS A VERY BUSY YEAR HIGHLIGHTED BY THE SUCCESSFUL COMPLETION OF THE NEXT GENERATION RADIO PROGRAM AND THE ONBOARDING OF SEVERAL NEW AGENCIES.

AS SOME OF YOU MAY KNOW, OVER THE PAST FEW WEEKS, THE NEW VANCOUVER ISLAND (SOUTH) EMERGENCY COMMUNICATIONS CENTRE HAS GONE LIVE. THE VICTORIA POLICE DEPARTMENT WAS THE FIRST POLICE AGENCY TO COMPLETE ITS CALL-TAKING AND DISPATCH TRANSITION, FOLLOWED BY THE OTHER THREE MUNICIPAL POLICE DEPARTMENTS – CENTRAL SAANICH, OAK BAY AND SAANICH - AND 11 LOCAL RCMP DETACHMENTS.

MORE THAN FOUR YEARS IN THE MAKING, THE SOUTH ISLAND PROJECT WAS OFFICIALLY LAUNCHED WITH A PUBLIC ANNOUNCEMENT IN FEBRUARY 2017 BY THE B.C. GOVERNMENT, CAPITAL REGIONAL DISTRICT AND LOCAL POLICE AGENCIES SERVING RESIDENTS FROM VICTORIA TO LADYSMITH.

THIS SUCCESSFUL PROJECT WAS THE RESULT OF A SIGNIFICANT COLLABORATIVE EFFORT AMONGST THE AGENCIES, CRD, MUNICIPAL AND PROVINCIAL GOVERNMENTS, THE DESIGN AND CONSTRUCTION TEAMS AND THE E-COMM STAFF.

A CELEBRATION WILL BE HELD IN MARCH TO MARK THE OFFICIAL OPENING OF THIS NEW POST-DISASTER FACILITY, BUILT BY THE CAPITAL REGIONAL DISTRICT.

E-COMM IS IN THE PROCESS OF IMPLEMENTING ITS COMPREHENSIVE STRATEGIC PLAN TO ENSURE THE ORGANIZATION REMAINS RELEVANT AND FOCUSED ON THE NEEDS OF ITS USER COMMUNITY AND THE EMERGENCY COMMUNICATIONS CHALLENGES TO BE FACED OVER THE COMING YEARS.

IF YOU HAVE ANY COMMENTS OR QUESTIONS, PLEASE FEEL FREE TO CONTACT ME.

SINCERELY,

JACK MCGEE

Jack M^cGee

Board Member

WEST VANCOUVER POLICE BOARD

DIRECTOR & INDEPENDENT MUNICIPAL POLICE BOARD REPRESENTATIVE
ON E-COMM 911 BOARD

PS I APOLOGIZE FOR THE INCONSISTENT EMAIL ADDRESSES. FOR SOME REASON I AM
UNABLE TO HAVE THE TITLES APPEAR CONSISTENTLY EVEN THOUGH THEY ARE
ENTERED PROPERLY.



PORT MOODY POLICE BOARD

serving the community since 1913

TO: City of Port Moody Finance Committee
FROM: Port Moody Police Board
RE: Port Moody Police Department 20 Year Capital Plan
DATE: 19 February 2019
CC: Paul Rockwood, General Manager Financial Services
Dave Fox, Police Board Finance Committee Chair
C Cst. Dave Fleugel, Kim Tsok, Budget Officer

Kindly be advised that the Port Moody Police Board requests to add an agenda item to the City of Port Moody Finance Committee meeting late spring or early summer regarding the Port Moody Police Department's 20 Year Capital Plan. If approved, members of the Port Moody Police Board will attend to present on the Department's 20 Year Capital Plan and the ongoing and long range capital needs of the Police Department.

Robert Vagramov
Chair
Port Moody Police Board